

Tom Roberts Adventure Centre

Yates Farm, Malswick, Newent

Gloucestershire, GL18 1HE

[www.tracnewent.org.uk](http://www.tracnewent.org.uk)

Vat Registration No. 941120933

Douglas Bennett - Centre Manager

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**INITIAL BOOKING FORM**

Name of organisation: Click or tap here to enter text.

Website Address: Click or tap here to enter text.

Nature of Visit: Click or tap here to enter text.

Description of Event: Click or tap here to enter text.

Postal Address: Click or tap here to enter text.

Email Address: Click or tap here to enter text.

Contact Number (Mobile Preferred): Click or tap here to enter text.

Dates Requested: Click or tap here to enter text.

Alternative Dates If These Are Not Available: Click or tap here to enter text.

Estimated Group Size Using INDOOR ACCOMODATION: Click or tap here to enter text.

Estimated Group Size CAMPING: Click or tap here to enter text.

Estimated Number of DAY VISITORS: Click or tap here to enter text.

Name of Primary Leader: Click or tap here to enter text.

Date: Click or tap here to enter text.

***From October 2022 the conference centre / meeting room is not included as a standard part of the booking.*** This is due to the fact that in the past we have heated this large space when it is not used, and also the extra cleaning when it is often not used as a meeting space*. We do not want to discourage groups who need this space from using it but in the light of the call from many for all of us to reduce waste and help the environment, we want to reduce the unnecessary costs involved when this facility is not required*

Do you require use of the conference centre / meeting room accepting the extra costs: [ ]

Times Required: Click or tap here to enter text.

*Please refer to website ‘Fees & Conditions’ for details.*

**Please refer to the ‘Bedroom and Facilities Booking Template’, our Terms and Conditions of Booking, or the ‘Fees and Conditions’ page for availability and details of charges for use of the Leaders Timber Lodge.**

**Please provide Bank Account Details for Refund of Damages Deposit:**

Bank Account Name: Click or tap here to enter text.

Bank Account Number: Click or tap here to enter text.

Sort Code: Click or tap here to enter text.